

**ST. PATRICK OF HEATHERDOWNS SCHOOL  
BEFORE & AFTER SCHOOL PROGRAM (LATCHKEY)**

Dear Parents:

Our Before and After-School Program is held in the cafeteria and the Before School portion begins at 6:30 a.m. each day we are in school. In the event of a delay, Before School is CANCELLED. The After School portion begins upon school dismissal and closes at 6:00 p.m. each day.

Students attending Pre-Kindergarten may attend both the Before and After-School portions while those students attending Pre-School (1/2 day classes) may attend the morning session, if they attend morning classes, or the afternoon session if they attend the afternoon classes.

For the child's safety parents must walk their children in for the morning session as well as come to retrieve them for pick-up. Children will not be released otherwise.

The children will have gym time, outside activities, games, crafts as well as time to begin/complete their homework assignments. The program follows the same rules as in the classroom, respect for fellow students and adult's is a must.

**Fee Schedule**

A yearly registration fee of \$10.00 must accompany the returned forms to complete enrollment in the program.

**Before School Drop-Off: (Per Child)**

6:30 – 7:30 am	\$5.00	Breakfast Provided
7:31 – 8:15 am	\$2.00	Breakfast <b><u>NOT</u></b> Provided

**After School Pick-Up: (Per Child)**

3:30 – 4:00 pm	\$2.00	Snack <b><u>NOT</u></b> Provided
4:01 – 5:00 pm	\$7.00	Snack Provided
5:01 – 6:00 pm	\$9.00	

A reduction of \$1.00 will be granted to families with more than one child if the children stay past the 5:01 pick-up time.

**\*\*\$1.00 PER MINUTE LATE FEE PER CHILD FOR PICK UP AFTER 6:00 P.M.\*\***

If you should have any questions please feel free to contact either the school office at 419-381-1775 or contact the Before and After School Program Director Mrs. Shari Adkins before or after school in the cafeteria.