



INSTRUCTIONS FOR ORDERING LUNCH

- 1) Fill in your child's name, room number, grade and student I.D. # (returning students retain their ID # from last year and new students to SPH will receive their ID# at the beginning of the school year).
- 2) Mark with an "X" the days that your child will be purchasing lunch.
- 3) If your child will be purchasing an additional entrée, please mark as "X2".
- 4) If your child will only be purchasing milk for that day, please mark with an "M". **(Milk is included with the purchase of lunch.)**
- 5) Add up the number of lunches, additional entrée's and/or milk for the week and place total dollar amount in the "Total" column.
- 6) Return this form along with payment (check only) to the school office by the indicated date.

Please note:

****Food is ordered by SPH therefore we will need to know the number of students purchasing lunch a month in advance. A peanut butter sandwich will be given in the event that your child should forget their lunch. For students with allergies a substitute will be given.**

****Milk will always be available even if it is not ordered on the monthly form.**

****Families with multiple children please note that each child will need their own lunch order form.**

****If your student receives a free lunch the order form MUST still be filled out and returned with the days your child will be receiving lunch (no exceptions) as this information is critical in purchasing amounts.**